

SUMMARY OF ACTIONS

Annex A

"New" General & Administrative Actions from the July 30, 2021 Conference Call			
#	Action	Who	Status
	NONE		

New Electronic Charts Actions from the July 30, 2021 Conference Call			
#	Action	Who	Status
3.a	21.2.1.1 IHO/11.1 -MACHC 20.9.6 MACHC members are invited to check the quality of the information available in INTToGIS II for Region B and report any discrepancies.	All MS	Ongoing
3.b	Port Analysis spreadsheet update on the MACHC website.	Stephanie Vincent (UK)	Ongoing
3.b.1	Possibilities on creating an imaginary overview of the Port Analysis spreadsheet	MICC Chair	Ongoing
4	The Standardization of regional ENC scheme WG to provide progress update of both MACHC Regional Band 1 scheme proposals.	MRES WG	Ongoing

New INT Chart Actions from the May 12, 2021 Conference Call			
#	Action	Who	Status
5.c	21.2.1.1 IHO/11.1 -MACHC 20.9.6 MACHC members are invited to check the quality of the information available in INTToGIS II for Region B and report any discrepancies	All MS	Deadline Sept 1
5.e	To provide follow-up information on the INT 4022 and 4190.	INT Chart Coordinator	Ongoing
Review of MICC Work Plan 2021 Actions from the May 12, 2021 Conference Call			
5.d.1	Member States to provide updates based on discussions, and considerations of the individual Ports Reports presented at the November 30th, 2020, MICC on plans.	All MS	Deadline June 15
5.d.2	In preparation for the quarterly Conference Call, Member States to forward INT Chart metadata and shapefiles for "planned" INT Charts. Members States to propose additional coverage/adjustments for S-11, section B.	All MS	Deadline June 15

New Information on S-100 test bed Actions from the May 12, 2021 Conference Call			
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#	Action	Who	Status
7.1	MICC Chair request IC-ENC to share the information based on the questionnaire IC-ENC CL2021/09 ; IC-ENC Production Support service, and Members' S1XX plan. Findings and focus areas within the MACHC area. IC-ENC requested from their members a timeframe of the S-100 production and support needed	MICC Chair	Ongoing
7.2	Preparation for a S100 webinar in October 2021	Chair CB WG	ongoing
7.3	S100 test beds	All MS	ongoing

Other Business Actions from the May 12, 2021 Conference Call			
#	Action	Who	Status
8.1	Brazil to present MACHC Boundary adjustment proposal to SWAtHC for the approval.	Brazil	Aug – Sept 2021
8.2	Review the draft document of the Future of the Paper chart and report any additional recommendations or comments.	All MS	Deadline May 20

**Meso American & Caribbean Sea Hydrographic Commission MICC
– Members**

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ANNEX C – WORK PLAN MILESTONES 2021

DELIVERY DATE (2021)	ACTIONS	
	Electronic Chart Activities	INT Chart Activities
Jan 1 – Feb 29	Member States to provide updates based on discussions, and consideration of the individual Ports Analysis presented at the November 30th, 2020 MICC meeting on plans to address gaps in ENC coverage within their area.	Member States to provide updates based on discussions, and consideration of the individual Ports Reports presented at the November 30th, 2020 MICC on plans.
Feb 26 - 28	Represent MACHC at WEND WG	
March 25	In preparation for the quarterly Conference Call, Member States to provide updates to: <ul style="list-style-type: none"> • the list of available ENCs • resolutions of any gaps/overlaps identified. • the standardized regional ENC scheme • CATZOC information • S-100 test beds • S-122 Marine protected areas and S-123 Marine Radio services dataset contribution • Product Specification development participation 	In preparation for the quarterly Conference Call, Member States to forward INT Chart metadata and shapefiles for “planned” INT Charts. Member States to propose additional coverage/adjustments for S11, section B
April 13	Hold quarterly conference call to assess status and next steps.	
May 4	Complete follow-up activities from Conference Call. Member States to provide all additional information identified during conference call.	

June 15	<p>In preparation for the quarterly Conference Call, Member States to provide updates to:</p> <ul style="list-style-type: none"> • the list of available ENCs • resolutions of any gaps/overlaps identified. • the standardized regional ENC scheme • CATZOC information • S-100 test beds • S-122 Marine protected areas and S-123 Marine Radio services dataset contribution • Product Specification development participation 	<p>In preparation for the quarterly Conference Call, Member States to forward INT Chart metadata and shapefiles for “planned” INT Charts. Member States to propose additional coverage/adjustments for S11, section B</p>
July 13	Hold quarterly conference call to assess status and prepare information as needed for subsequent communication to IRCC and IHB.	
July 27	Complete follow-up activities from Conference Call. Member States to provide all additional information identified during conference call.	
Aug 31	Investigate and/or track issues regarding consistencies and availability of ENCs and the corresponding INT (paper) Charts if problems persist.	
Sept 10		MS to forward S-11 updates to MICC technical coordinator for inclusion for Region B, S-11.
Sept 17		MICC technical coordinator to forward S-11 updates to IHB, to include Pacific INT scheme.
Oct 12	<p>In preparation for the quarterly Conference Call, Member States to provide updates to:</p> <ul style="list-style-type: none"> • the list of available ENCs • resolutions of any gaps/overlaps identified. • the standardized regional ENC scheme • CATZOC information • S-100 test beds • S-122 Marine protected areas and S-123 Marine Radio services dataset contribution • Product Specification development participation 	<p>In preparation for the quarterly Conference Call, Member States to forward INT Chart metadata and shapefiles for “planned” INT Charts. Member States to propose additional coverage/adjustments for S11, section B</p>
Oct 22	Hold quarterly conference call to assess status and prepare information as needed for subsequent communication to IRCC and IHB.	
Nov 9	Complete follow-up activities from Conference Call. Member States to provide all additional information identified during conference call.	
Nov 16	Provide all updates, to the Technical Coordinator for the MICC Report to 22ND MACHC.	
Dec 2020	Provide update on 2021 MICC activities/accomplishments	